

2. Bite-Size ProMonitor – Allocate a Course Type

To allocate a Course Type, click on a course that you have found.

promonitor Home Search Help About Academic Year: 2010/11

My ProMonitor Home

MY STUDENT GROUPS
No Student Groups

MY TUTOR GROUPS
11142_Y01_10-11 (Basic Photoshop)

Create a Tutor Group

STUDENT GROUPS I MANAGE
No Management Groups

Home > Search > Student Groups

Find a Student Group

Enter part or all of the Group Title to find Group(s).
for example entering 'Math' in the Title field will display all groups with 'Mathematics' in their title.
The more information you enter into the search fields, the more precise the search will be.
For more info about searching see the [Help](#)

Student Group Code: Student Group Title:

Course Code: 6505_Y01_10-11 Course Title:

Teacher Name: Search Clear

Student Group	Course
6505_Y01_10-11_GPA (6505/2010Y01/GPA)	6505_Y01_10-11 (Level 2 Diploma in Sport)
6505_Y01_10-11_GPB (6505/2010Y01/GPB)	6505_Y01_10-11 (Level 2 Diploma in Sport)

2 student group(s) found

Next to Type: click on [None Selected]

Home > Student Group > Details

Student Group Details for 6505_Y01_10-11_GPA (6505/2010Y01/GPA)

STUDENT GROUP Details

Student Group Type

Add Student Comment

Add Student Diary Note

Add Group Meeting

Smart Targets Calendar

MARKBOOK

By Group

By Student

Markbook Structure

Assessment Schedule

Name: 6505_Y01_10-11_GPA (6505/2010Y01/GPA)

Course: 6505_Y01_10-11 (Level 2 Diploma in Sport)

Teacher(s): [No teachers]

Max: [No teachers]

Type: [None Selected]

Learner Ref	Name	Date of Birth	Gender
50125855	Chay Ballard	18/08/1994	M

To assign a Type, click on the [here](#) link.

Home > Student Group > Student Group Type

Student Group Type for 6505_Y01_10-11_GPA (6505/2010Y01/GPA)

STUDENT GROUP Details

Student Group Type

Add Student Comment

Add Student Diary Note

Add Group Meeting

Smart Targets Calendar

This student group has not yet been assigned a type. Click [here](#) to add a student group type to this student group.

This will open the Maintain Student Group window.

Click on the Arrow button to select a name from the list that will pop up.

6505_Y01_10-11_GPA (6505/2010Y01/GPA)

Home > Student Group > Maintenance > Student Group

Maintain Student Group

Compass
computer consultants ltd

If necessary, you can change the Title, Manager and Type for this Student Group, then press 'Save'.

Code: 6505_Y01_10-11_GPA

Title: 6505/2010Y01/GPA

Manager: --Select-- [Select Me](#)

Type: First Diploma

Show Withdrawn/Transferred Students? ☐

[Save](#)

To change the students in the group click [here](#)

STUDENT GROUP

- Details
- Student Group Type
- Add Student Comment
- Add Student Diary Note
- Add Group Meeting
- Smart Targets Calendar

MARKBOOK

- By Group
- By Student
- Markbook Structure
- Assessment Schedule
- IV\EV
- Target Setting

MARKBOOK REPORTS

- Unit Markbook
- Unit Grades

Select the appropriate name from the list, and repeat this process with the option for Type of course as seen below.

Maintain Student Group

If necessary, you can change the Title, Manager and Type for this Student Group, then press 'Save'.

Code: 6505_Y01_10-11_GPA

Title: 6505/2010Y01/GPA

Manager: Twitchett, Matthew [Select Me](#)

Type: First Diploma

Show Withdrawn/Transferred Students? ☐

Code: 6505_Y01_10-11_GPA

Title: 6505/2010Y01/GPA

Manager: Twitchett, Matthew [Select Me](#)

Type: First Diploma

Show Withdrawn/Transferred Students? ☐

[Save](#)

To change the students in the group click [here](#)

STUDENT GROUP

- Details
- Student Group Type
- Add Student Comment
- Add Student Diary Note
- Add Group Meeting
- Smart Targets Calendar

MARKBOOK

- By Group
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MARKBOOK REPORTS

- Unit Markbook
- Unit Grades

Click on Show Withdrawn/Transferred Students if required, and then click on Save.

If necessary, you can change the Title, Manager and Type for this Student Group, then press 'Save'.

Code: 6505_Y01_10-11_GPA

Title: 6505/2010Y01/GPA

Manager: Twitchett, Matthew [Select Me](#)

Type: First Diploma

Show Withdrawn/Transferred Students? ☒

[Save](#)

To change the students in the group click [here](#)

STUDENT GROUP

- Details
- Student Group Type
- Add Student Comment
- Add Student Diary Note
- Add Group Meeting
- Smart Targets Calendar

MARKBOOK

- By Group
- By Student
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MARKBOOK REPORTS

- Unit Markbook
- Unit Grades

Note: There is also an option to change the students in the group